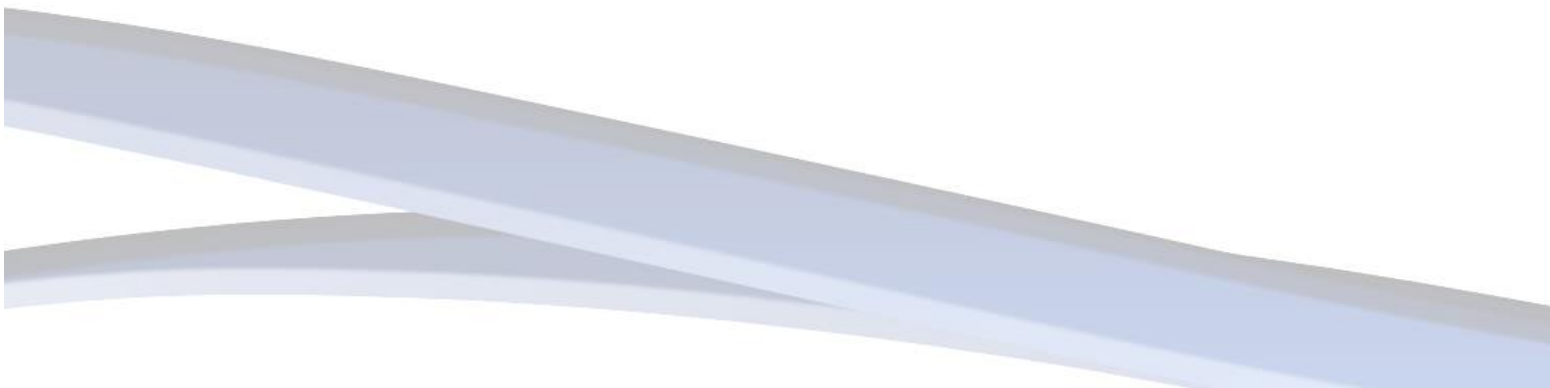


**Sydney North West Zone 10
Bowling Association Incorporated**

Regulations

'In accordance with rule 31.1 of the Association's Constitution the Executive Committee adopts the Regulations tabled at this Meeting held on 16th October 2017 as the Regulations of the Association, and the Association's By-Laws dated 30th June 2007 are rescinded.'



Regulations of the Sydney North West Zone 10 Bowling Association Incorporated

1. INTERPRETATION

In these Regulations, references to rule numbers are references to the rule numbers in the Constitution of Sydney North West Zone 10 Bowling Association Incorporated (“the Association”).

Unless the context requires otherwise, words and expressions in these Regulations have the same meaning as the corresponding words and expressions in the Constitution.

2. MEMBERS

For the purpose of **rule 5.1(c)** the Executive Committee has determined the following categories of Members will exist:

- Junior members: Persons who are registered with the RNSWBA as Junior members.
- Non-registered members: Persons who are not registered players but who have specific qualifications and who are retained by the Executive Committee to provide guidance and advice on matters pertaining to the operation of Bowls or the Association.

For the purpose of **rule 5.2(a)(iii)** the Executive Committee has determined the membership criteria for categories other than under **rule 5.1(c)** will be as follows:

- the applicant club must agree in writing to abide by the Association’s Constitution and these Regulations; and
- the applicant club must meet any other requirements of the Executive Committee as determined from time to time.

For the purpose of **rule 9**, the Secretary will give Clubs and other Members not less than 30 days’ notice of the due date for payment of the Annual Membership Fee and the manner of payment.

For the purpose of **rule 5.4(b)(ii)** the requirements for Members to make proposals or submissions to the Executive Committee are as follows:

- A proposal or submission submitted by a Member must be in writing.
- The proposal or submission must be in the hands of the Secretary at least 21 days prior to the next scheduled meeting of the Executive Committee.
- A proposal or submission from a Club must be dated and signed by two members of the Executive of that Club who have the authority to sign on its behalf.
- The proposal or submission must include both the subject matter and the objective outcome sought.

3. DISCIPLINE

In accordance with **rule 8** any disciplinary matter will be dealt with in accordance with the RNSWA (Bowls NSW) Hearing Tribunal Procedure and Disciplinary Policy as in force from time to time.

For the purpose of **rules 8(a) and 8(b)** the Executive Committee’s jurisdiction, and the procedures, penalties and appeal mechanisms (if any) for disciplinary proceedings against members are as follows:

4. EXECUTIVE COMMITTEE, STATE COUNCILLOR AND ZONE COORDINATOR

For the purpose of **rule 11.3(b)** the qualification requirements to be nominated for or hold a position on the Executive Committee are the person must be a Bowling Member.

For the purpose of **rule 11.3(a)** the roles and duties of Committee Members and the State Councillor are as follows:

President

The President is the prime representative of the Association and will carry out that role whenever and wherever possible. The President is responsible for monitoring the progress and performances of all Association activities to ensure that Association business is conducted in accordance with the Association's Constitution, these Regulations and sound business practice. The President's duties will be to:

- preside at all Management Meetings, General Meetings and meetings of the Executive Committee
- represent and promote the interests and directives of the RNSWBA in all matters pertaining to the operation of Bowls within the Zone;
- provide advice, guidance and information to the State Councillor on matters concerning the affairs of the Zone for presentation to the State Council and the RNSWBA Board;
- provide guidance to members of Sub-Committees on matters relevant to the operation of the Zone as determined by the Constitution and these Regulations;
- provide direction to a Sub-Committee as to its objectives and authority;
- maintain effective and ongoing communication with members and Member Clubs within the Zone;
- officiate as required at formal functions of Member Clubs;
- ensure all players of the sport within Member Clubs receive fair and equal opportunity to gain selection in a Zone representative side;
- preside and adjudicate at any meeting involving disciplinary action towards a player, a non-player or a Member Club of the Zone;
- preside over any matter of grievance brought about by a player, a non-player or a Member Club of the Zone.

Senior Vice President and Vice President

The Senior Vice President and Vice President will assist the President in the conduct of all Association activities and functions. The Senior Vice President and Vice President's duties will be to:

- fulfil the role of President in his absence, particularly to take responsibility for the control of Management Meetings, General Meetings and meetings of the Executive Committee;
- provide support and assistance to the President and be prepared to accept responsibilities as required by the President and the Executive Committee;
- serve on Sub-Committees as required by the President;
- fulfil any other role(s) as may be required by the President.

Treasurer

The Treasurer will be responsible for the financial administration of the Association. The Treasurer should ideally have previous financial experience. The Treasurer's duties will be to:

- submit recommendations for the overall financial policy of the Association;
- prepare and submit the financial budgets of the Association to the Executive Committee for its approval;
- in conjunction with the Secretary and the Auditor (if any), establish suitable accounting procedures for the Association;
- maintain records showing the manner in which the funds and assets of the Association are kept;
- prepare and submit financial reports to the Executive Committee as and when required;
- make available to the Auditor (if any) all accounting records of the Association as required;
- prepare an Income and Expenditure Statement and a Balance Sheet for the financial year for presentation to the Annual General Meeting following the end of the Association's financial year;
- ensure that the property of the Association is adequately insured and arrange such other insurance as may be directed by the Executive Committee.

State Councillor

The State Councillor's role and duties will be to:

- represent the needs and interests of all members and Member Clubs within the Zone;
- attend meetings of the State Council and general meetings of the RNSWBA and vote on behalf of the Association in accordance with its directives;
- provide a written report to the State Council on matters raised by the Association or other local issues;
- provide a report at each Management Meeting with information arising from State Council meetings;

- maintain effective and ongoing communication with members and Member Clubs within the Zone;
- facilitate and maintain effective and ongoing communication between the RNSWBA and members and Member Clubs within the Zone;
- maintain a working knowledge of RNSWBA policies and procedures including its constitution and regulations;
- actively seek and consult relevant opinion, knowledge and information to make collective and informed recommendations to the Board of the RNSWBA in order to further the objects of the RNSWBA and Bowls;
- make representations to the RNSWBA on behalf of the Association, the Executive Committee and Members;
- uphold the values of the RNSWBA and the Association and behave in a manner that is reflective of these values;
- actively promote the interests, activities, services and objects of the RNSWBA to Members and Member Clubs within the Zone;
- accompany or represent the State President at Official Events held within the Zone or as nominated by the State Council, the Board of RNSWBA or the Executive Committee.

For the purpose of **rule 11.5(c)** the Secretary's role is to coordinate the administration of the Association and the Executive Committee, Permanent Committees and Sub-Committees. The Secretary's duties will be to:

- record minutes of General Meetings and meetings of the Executive Committee;
- maintain a true and proper record of each Member Club's contact details, including addresses for both written and electronic communication, Executive Committee members and the Delegate nominated to represent the Club at Management Meetings and General Meetings;
- maintain a code of privacy with regard to information provided by and of members and member Clubs within the Zone;
- call meetings of the Executive Committee;
- submit minutes of Executive Committee meetings for confirmation at the next meeting;
- distribute notices of relevant matters to Members and Member Clubs within the Zone;
- prepare the Annual Report for presentation the Annual General Meeting each year;
- keep records and statistics as required;
- keep records of all real and personal property of the Association.

For the purpose of **rule 14.3** the Zone Coordinator's (if any) duties will be to:

- liaise with Member Clubs to coordinate existing Zone, RNSWBA or Bowls Australia events and competitions as required;
- develop, promote and deliver new programs, initiatives and events for the Association and Member Clubs directed at the growth of Bowls;
- develop, promote and deliver media and marketing initiatives that promote Bowls to existing and potential new bowling members of affiliated clubs;
- develop initiatives to implement and manage an elite level development program to maximise the development of talented bowlers and coaches;
- liaise with (and assist Member Clubs where appropriate) to enhance the delivery of best practice initiatives proposed by Member Clubs;
- liaise with (and assist Member Clubs where appropriate) to enhance the delivery of proposed website, Facebook or other social media platforms/campaigns to enhance the reputation of Bowls;
- research and advise the Executive Committee on any new opportunities or initiatives that may assist in the ongoing development or promotion of Bowls;
- support the Executive Committee in the organising and hosting of an annual Zone 10 Presentation & Awards event.

5. ELECTION OF EXECUTIVE COMMITTEE

For the purpose of **rule 11.6(a)** the calling of nominations for the election of the Executive Committee will occur not later than 2 months before the Annual General Meeting at which an election of the Executive Committee is due and will be open for a minimum period of 14 days.

For the purpose of **rule 11.6(h)** the election of the Executive Committee (when due) will be conducted as follows:

- The nomination of a person to be a member of the Executive Committee must be in writing signed by the nominee, his proposer and a seconder.
- The nominee, proposer and seconder (including at the Annual General Meeting if required) must each be Bowling Members of a Member Club.
- Nominations must be delivered to the Secretary not less than 30 days before the date fixed for the Annual General Meeting.
- A list showing all persons nominated for each of the positions of the Executive Committee will be sent with the notice of the Annual General Meeting.
- If more persons are nominated to fill any position than are required, a ballot will be held at the Annual General Meeting to fill that position or positions as the case may be.
- A ballot (if required) will be conducted by a Returning Officer appointed at the Annual General Meeting by the Chairman of the Annual General Meeting. The Returning Officer must not be a candidate in the election.
- If no written nominations are received to fill a position or positions, verbal nominations may be taken from the floor of the Annual General Meeting. A verbal nomination must be confirmed in writing either by the nominee's prior written consent to be tabled at the Meeting or by the nominee signing his consent at the Meeting.
- If no more persons are verbally nominated at the Annual General Meeting to fill any remaining position or positions than are required for the position, any persons duly nominated for any such remaining position will be declared elected and any position still unfilled will be treated as a vacant position.

6. SUB-COMMITTEES

As specified in **rule 3.1** "Sub-Committees" means Permanent Committees or any other committee formed by the Executive Committee. For the purpose of these Regulations a Permanent Committee is a Sub-Committee which is listed in **rule 3.1** (in the definition of "Permanent Committees"), and an Appointed Sub-Committee is a Sub-Committee which is not listed in **rule 3.1**.

Election of Permanent Committees

Any Bowling Member of a Member Club may, when nominations are called for an election of a Permanent Committee, submit a nomination form setting out details of the person's experience and any qualifications for the position applied for subject to specific qualifications as advised by the Executive Committee.

A Member Club is limited to 2 club representatives on a Permanent Committee at any one time.

No person will be eligible for membership of more than 2 Permanent Committees at any one time.

As specified in **rule 3.1** (in the definition of "Permanent Committee Chairmen") the members of a Permanent Committee may from time to time elect their own Chairman. If there is a Zone Coordinator then despite any other provision in these Regulations, the Zone Coordinator will automatically fill the position of chair of the Match/Greens Committee.

Appointed Sub-Committees

The Executive Committee will have the power to establish, alter or abolish any Sub-Committee it may deem necessary to perform one or more specific functions.

General provisions regarding all Sub-Committees

The President or his delegate will be an ex-officio member of all Sub-Committees.

All Sub-Committee correspondence and records must be processed through the Secretary.

All financial transactions of Sub-Committees are subject to approval by the Executive Committee and must be processed through the Treasurer.

Where a Sub-Committee member through their duties involves contact with Junior bowlers, he must sign the Prohibited Employment Declaration form and comply with the undertaking as required by State law.

Each Sub-Committee must submit a written monthly report to the Secretary before each meeting of the Executive Committee within the timeframe specified by the Secretary or his delegate.

Each Sub-Committee must record minutes of its meetings, and those minutes must be promptly sent to the Secretary.

At any meeting of any Sub-Committee the person presiding will not have a casting vote.

A member of a Sub-Committee will not take part in any discussion on a dispute on matters relating to his own committee or Club.

At the conclusion of a Sub-Committee meeting, the next meeting date will be set and advised by the Chairman of that committee to the Secretary.

Each Sub-Committee must submit an annual report (for presentation at the Association's Annual General Meeting) to the Secretary within the timeframe specified by the Secretary or his delegate.

Composition and functions of Permanent Committees

For the purpose of **rules 15.1(a) and 15.1(c)** the composition of the Permanent Committees and their delegated functions are as follows:

Match/Greens Committee

The Match/Greens Committee will consist of up to 5 elected members. If there is a Zone Coordinator then despite any other provision in these Regulations, the Zone Coordinator will assume to chair position of the Match/Greens Committee.

Members of the Match/Greens Committee will ideally have at least 3 years' experience at Zone or club level and nominations should include a resume of experience.

The Match/Green Committee's duties will be:

For State/Zone events:

- within one month of receipt of the annual State events program, prepare a Zone calendar of all events and submit a draft program for approval by the Executive Committee;
- the Match/Greens Committee will be the Controlling Body unless otherwise delegated.
- venues for State/Zone events will be allocated by the Match/Greens Committee in consultation with the club involved.
- draw up supplementary Conditions of Play applicable to State/Zone competitions and be responsible for the conduct of all such events;
- inspect proposed venues for State/Zone events for approval by the Executive Committee;
- ensure compliance with the Conditions of Play and supplementary Conditions of Play, and settle all disputes in connection with State/Zone fixtures, subject to appeal to the Executive Committee;
- submit any proposal for amendments to the Conditions of Play and Schedule of Play to the Executive no later than mid-March in the year preceding the bowling season to which the Conditions and Zone Schedule will apply;
- establish a register and maintain records relating to all State/Zone events.

For Pennant/Mid-Week Triples:

- meet within 3 days of completion of the previous round;
- check all result sheets and publish Results Tables on either the Zone website, email or mail;
- maintain a record of all players' game grading for each round;
- where a grading infringes Conditions of Play, notify the Zone Secretary who will then notify Clubs.

For Post Sectional play:

- receive club Player Grading Verification Form for players involved in Post Sectional games and check players eligibility (including reserves) as per State/Zone Conditions of Play;
- prepare for each venue a listing of eligible players in their teams for the use of the Controlling Body of the venue;
- report results to Zone Recorder/Secretary on game day before 6:00pm.

For other Association events:

- collect club entries from Zone Secretary;
- meet to arrange draws and venues;
- provide the Zone Secretary with the draw schedule for publication on either the Zone website, email or mail;
- report results to Zone Recorder/Secretary on game day before 6:30pm.
- provide a side manager for Zone representative events;
- be responsible for the provision, collection and laundry of all Zone uniform attire;
- organise representation at Zone events as required;
- obtain reports from the Event Manager and Side Managers on the event and submit the reports to the next Executive Committee meeting.

Match/Greens Committee members must be available to travel to events as rostered by the Zone Coordinator, or if there is no Zone Coordinator by the Chairman or Executive Committee, which may preclude members of the Match/Greens Committee from participating in Zone or club competitions (refer to RNSWBA Conditions of Play).

Selection Committee

The Selection Committee will consist of up to 5 elected members.

Members of the Selection Committee will ideally have at least 3 years' experience at Zone or club level and nominations should include a resume of experience.

The Selection Committee's duties will be to:

- recommend inter-zone fixtures, including Juniors, to the Executive Committee for its agreement in principle and where obtained, the Chairman of Selectors will be responsible for finalising arrangements with all formal correspondence through the Zone Secretary;
- organise attendance of Committee members at Zone and Club events for assessment of performance of individual bowlers;
- provide a monthly report to the Executive Committee including Clubs being visited for potential Zone representation and the name of the visiting Selector(s);
- establish and maintain records relating to the conduct of Selectors and performance of representative players;
- advise details of all sides selected to the Zone Secretary who will confirm availability or eligibility;
- assist the Chairman on the selection of Zone sides;
- attend regular meetings of the Selection Committee at the time and place advised by the Chairman.

Selection Committee members must be available to travel to events as rostered by the Zone Coordinator, or if there is no Zone Coordinator by the Chairman of the Selection Committee, which may preclude members of the Selection Committee from playing in Zone or club competitions (refer to RNSWBA Conditions of Play).

Umpires Committee

The Umpires Committee will consist of up to 5 elected members.

Members of the Umpires Committee will ideally have at least 3 years' experience at Zone or club level, hold a current accredited National Umpires Certificate (level 2 preferred) and nominations should include a resume of experience.

The Umpires Committee's duties will be to:

- present in each year a proposed program, to accompanied with their budget, to the Executive Committee for approval for the ensuing year in respect of such program;
- submit to the Executive Committee the names of Presenters and Assessors for approval;
- monitor the Umpires' Accreditation Scheme throughout the Zone within the guidelines of Bowls Australia which includes:
 - notifying the Zone Secretary of newly accredited and re-accredited Umpires for notification to appropriate authorities;
 - maintain a record of Rulings and Interpretations regarding same;
 - identify potential Level 2 Umpires;
 - develop educational programs regarding the laws of the game for Umpires and bowlers;
 - liaise directly with zone clubs in respect of umpiring matters;
- Presenters and Assessors will submit for approval to the Chairman of the Umpires Committee details of umpire curriculum and umpire course program for new Umpires and reaccreditation;
- arrange Umpire Panel Meetings as required;
- arrange the attendance of Umpires at Umpires Committee meetings as required.

Coaches Committee

The Coaches Committee will consist of up to 5 elected members.

Members of the Coaches Committee will ideally have at least 3 years' experience at Zone or club level, hold a current accredited coaching certificate (level 2 preferred) and nominations should include a resume of experience.

The Coaches Committee's duties will be to:

- present each year a proposed program to the Executive Committee by 1st October (or other date agreed to by the Executive Committee) for approval covering the ensuing financial year in respect of such programs (including the cost of courses);
- monitor the Coaching Accreditation Scheme throughout Zone 10 within the guidelines of Bowls Australia and NCIS;
- at all levels, monitor the accreditation/re-accreditation process, notifying the Zone Secretary of newly accredited and re-accredited Coaches for notification to appropriate authorities;
- maintain coaching programs for all levels: basic; advanced and elite;
- develop educational program for the improvement of coaching techniques;
- identify potential Tutors;
- provide a resume and references of proposed Coach Tutors to the Executive Committee for approval before they undertake the function of instruction on a Zone Coaching course;
- visit zones and clubs for the promotion and maintenance of all matters connected with coaching;
- arrange distribution of coaching material and updates of same to accredited coaches.

Junior Academy

The Junior Academy will consist of up to 5 members appointed by the Executive Committee.

The Junior Academy's duties will be to:

- oversee Zone junior trials and Zone and State junior games;
- develop elite coaching programs for the Zone junior team to improve the performance and etiquette of players;
- liaise with the RNSWBA Junior Committee;
- liaise with junior zone and club coaches in relation to potential junior Zone players;
- submit to the Executive Committee budget estimates for planned or proposed activities for the coming financial year;
- submit a monthly report to the Zone Secretary.

7. ANNUAL GENERAL MEETINGS

For the purpose of **rule 19(a)(iv)**, the agenda item in **rule 16** regarding appointment of an Auditor will not apply if the Association is not required under the Act to appoint an Auditor, on the basis the specific provision in **rule 26** overrides the general provision in **rule 16**.

For the purpose of **rule 19(c)** a proposal from a Member must be received by the Secretary not less than 45 days before the date fixed for the Annual General Meeting.

8. MANAGEMENT MEETINGS

For the purpose of **rule 23** the Secretary will give Members notice of an upcoming Management Meeting (by email, personal delivery or post) not less than 28 days before the meeting.

Attendance at Management Meetings will be regulated as follows:

- Each Member Club must notify the Secretary of the name of the Delegate to attend Management Meetings on the Club's behalf.
- A Delegate must be a Bowling Member.
- Every Member Club is entitled to be represented at each Management Meeting and, should their nominated Delegate be unavailable, may send an alternate Delegate to attend. Notice of the alternate Delegate attending must be given to the Secretary prior to the commencement of the meeting. An alternate Delegate will have the right to vote on any matter on behalf of his Club.
- Visitors, whether they be members of a Member Club or not, are only permitted to attend a Management Meeting in company with a Delegate and with the approval of the Chairman of the meeting who, prior to the commencement of the meeting, must be given advice as to the intent or reason for the attendance.
- The Member Club or the Chairman must inform members of the Executive Committee the presence of any visitors and their intent or reason for attending the Management Meeting.
- Visitors are not permitted to participate, other than as observers, at any Management Meeting unless permission to do so is granted by the Chairman of the meeting.

As noted in **rule 23** a Management Meeting will not have the status of a General Meeting. Any vote by Delegates at a Management Meeting will therefore only be a recommendation for the Executive Committee's consideration.

9. GRIEVANCE PROCEDURE

For the purpose of **rule 24(d)** the additional grievance procedures are as follows:

- any grievance must be submitted in writing to the Secretary;
- details of any grievance must be copied to all members of the Executive Committee;

- a member of the Executive Committee who is a member of the particular Member Club or is a relative of the particular member will not participate in the 'independent tribunal' (being an Appointed Sub-Committee under these Regulations) established by the Executive Committee to hear a grievance;
- if, by a majority of the independent tribunal members having the right to vote, the grievance matter is considered beyond the ambit of the Association then the Executive Committee will refer the matter to the RNSWBA subject to the following point;
- prior to being referred to the RNSWBA the Member Club or Member will be informed of the decision of the independent tribunal and they will have the right to withdraw the grievance.

10. POLICIES AND CODES OF CONDUCT

The Executive Committee may from time to time endorse Policies or Codes of Conduct in relation to any aspect of the Association's activities.

The Executive Committee has endorsed the attached Representative Players and Zone Officials Code of Conduct.

REPRESENTATIVE PLAYERS AND ZONE OFFICIALS CODE OF CONDUCT

In being selected, I agree to abide by the following conditions as set out below:

1. THAT I am, first and foremost, an ambassador of Sydney North West Zone 10 Bowling Association Incorporated ('the Association') and will always conduct myself in an exemplary manner whilst participating, representing or supporting the Association.
2. THAT I will always abide by any lawful direction or request made by the Side Manager or other Association Official.
3. THAT the Association team uniform will always be clean and well-presented and will only be worn for the purposes of approved Zone 10 Events or as otherwise directed or sanctioned by the Side Manager or other Association Official.
4. THAT the conduct of play will always be governed by the Rules and Laws of the Game as set down by the RNSWBA or relevant Controlling Body and that I will acquaint myself with and abide by those Rules and Laws
5. THAT I will observe and abide by the Rules and Regulations and Licensing requirements of any Host Club and will conduct myself always in a fit and proper manner whilst on the premises or any such Host Club or licensed premises.
6. THAT I will, always, present myself at the time appointed or nominated by Association Officials for all requirements of practice and play and will not unduly prevent or hinder any other player from meeting his obligations in that regard.
7. THAT, when travelling to match venues other than by official Association organised transportation, I will notify the Side Manager of my desire so to do and will obtain his permission prior to travelling.
8. THAT I will, when travelling by Association organised transportation, present myself at the appointed place and time nominated by the Side Manager or Association Official and at least one-half hour prior to the nominated departure time
9. THAT I will, when travelling, conduct myself in an exemplary manner and will, always, abide by the relevant RMS Regulations and/or the lawful directions of the driver of the Coach.
10. THAT I will not smoke, eat food or consume alcoholic beverages or prohibited drugs while on Association organised forms of transportation.
11. THAT, when staying in accommodation arranged by the Association, I will always conduct myself in an exemplary manner and not cause any complaints to be filed against the Association.
12. THAT I will treat the property of third parties with care and respect and I ACKNOWLEDGE that, should I be in breach of this undertaking, I will be liable to pay any damages arising there from.
13. THAT, unless otherwise permitted by the Side Manager or other Association Official, I will not consume alcohol on accommodation premises.
14. THAT I will not possess, take or use prohibited drugs at any time while a member of the Association Side.
15. THAT the use of loud and/or offensive language, aggressive or offensive behaviour will not be tolerated at any time.
16. THAT any serious or wilful infringements of this Code of Conduct shall be deemed to bring the Association into disrepute irrespective of the circumstances or location and accordingly may incur disciplinary action to be taken by the Association.



MEMBER DISCIPLINARY NOTIFICATION FORM

SEND BY: FAX: 02 9283 4252 **EMAIL:** rnswba@rnswba.org.au **MAIL:** PO Box A2186 Sydney South, NSW 1235

In accordance with Regulation 8.1, and the Bowls NSW Disciplinary Hearing Procedure, this form shall be completed and forwarded directly to the Chief Executive Officer when disciplinary action has been imposed by a Club, District or Zone on any Bowling Member/s.

Please ensure that this form clearly states the date of the Disciplinary Hearing and/or any subsequent appeal. All Bowling Members shall have the right of appeal as per the Bowls NSW Appeals Policy. Notification received more than fourteen (14) days after the completion of a Disciplinary Hearing will not be accepted. If two or more forms are required, please sign declaration on each form.

DETAILS OF DISCIPLINED BOWLING MEMBER/S

SURNAME:	GIVEN NAME/S:
BOWLS NSW ID#:	CLUB:
PENALTY:	TERM: ____/____/____ TO ____/____/____

SURNAME:	GIVEN NAME/S:
BOWLS NSW ID#:	CLUB:
PENALTY:	TERM: ____/____/____ TO ____/____/____

SURNAME:	GIVEN NAME/S:
BOWLS NSW ID#:	CLUB:
PENALTY:	TERM: ____/____/____ TO ____/____/____

DECLARATION

All Tribunal Members named below declare that these Disciplinary Proceedings were conducted in accordance with the procedures as set down by the **Club / District / Zone** Constitution and in accordance with the Bowls NSW Disciplinary Hearings Procedure by following due process and adhering to the principles of Natural Justice. In providing this notification, we declare that the incident/s of misconduct leading to this disciplinary action was deemed by this hearing to be a 'Bowls Related Incident' or to otherwise bring the sport of bowls into disrepute as defined by Regulation 8.1. We declare that all members of this Tribunal were impartial in this judgement, having had no personal interest or involvement in the incident which was considered at this hearing.

CLUB / DISTRICT / ZONE:	
HEARING DATE:	HEARING VENUE:
APPEAL DATE: <i>(If applicable)</i>	APPEAL DECISION: <i>(If applicable)</i>
TRIBUNAL MEMBERS:	
TRIBUNAL CHAIR:	<i>(Please Print)</i> POSITION:
SIGNED:	DATE: